

CCC BUDGET COMMITTEE
Minutes of the Meeting

Committee Members

Mariles Magalong, Chair	Jason Berner	Nick Dimitri
Mayra Padilla	Joel Nickelson-Shanks*	Carol Stanton*
Brian Williams	Preston Akubou-Onwvemeka, student*	Katie Krolikowski
Blanca Castillo, student		

* - absent

Jacqueline Lopez, note taker

BUDGET COMMITTEE MEETING
October 16, 2019
2:00 p.m. – 3:00 p.m.

The meeting was called to order at 2:00 p.m.

I. Approval of Agenda

The agenda was approved by the committee.

II. Approval of Prior Meeting Minutes

No meeting minutes to approve.

III. Action Items

None

IV. Informational/Discussion Items

A. Review of committee charge and composition

See attached for revised charge and composition. Will be presented in the next meeting for approval.

B. Set up goals for 2019-2020

See attached for the Budget Committee Goals 2019-2020. Will be presented in the next meeting for approval.

C. Review the Program Review Calendar to include Budget Augmentation

Jason has explained that the Program Review Calendar should be posted on the website to be aware of the deadlines for the next term.

Jason will bring a copy of the calendar for discussion at our next meeting.

V. Adjournment

Brian motion to adjourn at 2:56 p.m., Blanca seconded and the committee unanimously approved.

DRAFT

Budget Committee
(subcommittee of College Council)

Status:	Participatory (Shared) governance subcommittee of College Council.
Meeting Time:	Third Wednesday of the month or as posted on College's Website.
Composition:	Director of Business Services, Academic Senate President, 1 additional Manager Representative, 1 additional Faculty Representative, 2 Classified Representatives, up to 2 Student Representatives.
Chair:	Director of Business Services
Quorum:	50% of filled voting seats + 1 voting member
Records:	Minutes are recorded of issues and actions and are distributed to the members and public via the College Website and forwarded to the College Council and Planning Committee.
Purpose:	<ol style="list-style-type: none">1. To evaluate procedures for the allocation and use of revenue to make recommendation on budget augmentation2. To review College wide grant budgets3. To determine the process for and allocate special funds (e.g. instructional equipment funds)4. To make funding recommendations jointly with Student Success, Planning, and/or Operations to College Council.

Budget Committee Goals

1. Review College budget to include operational and categorical funding.
2. Review the allocation of operating budgets for 2020-2021.
3. Determine how to assess the effectiveness of the Budget Committee.